


CREATE ABSENCE | CREATE VACANCY | ABSENCE MODIFY | DAILY REPORT | **SCHOOL** | FIND EMPLOYEE | FIND SUBSTITUTE

List Absences/Vacancies | **Modify** | Absence/Vacancy Log | Approval Log | Call History | Available Substitutes | Approvers | Attachments

Modify Absence

Create a New Absence | Create another absence for this employee

CONF#: 331204793
Employee: [JESSE LUBINSKY](#) 
School: [Irvington High School](#)
Created On: 11/4/2018 9:49:07 PM
Last Update: 11/16/2018 8:12:36 AM
Status: Substitute Not Needed
Reconciled: No [Reconcile](#)
Substitute Required: No
Employee Hours Per Day: 8

Attachments:
 [Substitute Payroll Calendar](#)

[Assign Sub](#) | [Edit/Delete](#) | [Split](#) 

Approval Status: Approved
Approvals Received: 1
Last Approval Action: Nov 4 2018 9:50:29 PM (RAINA KOR)
Approvers: [View List](#)
Approval Comments: [Show/Hide Comments](#)

[Upload New](#) [Edit](#)

Date	Absence Reason	Absence Type	Start Time	End Time
11/14/2018 Wednesday	VACATION	Full Day	7:20 AM	2:45 PM

Accounting Code: -- None Selected --

11/15/2018 Thursday	VACATION	Full Day	7:20 AM	2:45 PM
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Accounting Code: -- None Selected --

The days below fall on closed days, and will not be used in figuring net absence reason balances, nor will they show on absence reports.

Date	Absence Reason	Absence Type	Start Time	End Time
11/16/2018 Friday	VACATION	Full Day	7:20 AM	2:45 PM

Accounting Code: -- None Selected --


Notes to Administrator (not viewable by Substitute):

Administrator Notes (not viewable by Substitute or Employee):

List Absences/Vacancies | Modify | Absence/Vacancy Log | Approval Log | Call History | Available Substitutes | Approvers | Attachments

Modify Absence

Create a New Absence | Create another absence for this employee

CONF#: 331204825
Employee: JESSE LUBINSKY 
School: Irvington High School
Created On: 11/4/2018 9:49:25 PM
Last Update: 11/19/2018 8:35:57 AM
Status: Substitute Not Needed
Reconciled: No Reconcile
Substitute Required: No
Employee Hours Per Day: 8

Attachments:

 [Substitute Payroll Calendar](#)

Assign Sub | Edit/Delete

Approval Status: Approved
Approvals Received: 1
Last Approval Action: Nov 4 2018 9:50:29 PM (RAINA KOR)
Approvers: [View List](#)
Approval Comments: [Show/Hide Comments](#)

[Upload New](#) [Edit](#)

Date	Absence Reason	Absence Type	Start Time	End Time
11/13/2018 Tuesday	VACATION	Full Day	7:20 AM	2:45 PM

Accounting Code: -- None Selected --

Notes to Administrator (not viewable by Substitute):

Administrator Notes (not viewable by Substitute or Employee):